

# **PUBLIC SERVICE COMMISSION, WEST BENGAL**

## **West Bengal Audit and Accounts Service Recruitment Examination, 2018**

### **ADVERTISEMENT No.- 20/2018**

#### **IMPORTANT INFORMATION**

The Public Service Commission, West Bengal will hold the West Bengal Audit and Accounts Service Recruitment Examination, 2018 on the results of which recruitment will be made to the posts in the West Bengal Audit and Accounts Service. The rules of the examination and other particulars are stated in the following paragraphs. A candidate should verify from the notified rules whether he/she is eligible for admission to the examination. The conditions prescribed cannot be relaxed.

The West Bengal Audit and Accounts Service Recruitment Examination will be held in two successive stages, viz., (i) Preliminary Examination (Objective Multiple Choice Question) and (ii) Main Examination (Conventional Type) followed by Personality Test. A number of candidates to be selected on the results of the Preliminary Examination will be allowed admission to the Main Examination and a number of candidates to be selected on the results of the Main Examination will be called to appear at the Personality Test.

The Preliminary Examination will be held at various centres in Kolkata and Darjeeling in the month of **september,2018** or thereabout. Only candidates of Kalimpong district and three hill sub-divisions of Darjeeling district, namely Darjeeling Sadar, Mirik and Kurseong will be allowed to appear at Darjeeling centre. The Main Examination will be held in **Kolkata only**. **The schedule for the Main Examination will be announced later on**. The Personality Test will be held thereafter in the office of the Public Service Commission, West Bengal, in Kolkata.

**Scale of pay :** (PB-4A) Rs.15,600/- to 42,000/- + G.P. Rs. 5,400/-

Gross emoluments at the entry level : **Rs.21,000/-** besides D.A., M.A. and H.R.A. admissible as per rules.

**No. of Vacancy : 40** [ 14 unfilled vacancy (ST – **01**, OBC(A) – **11**, PH – **02**) & 26 fresh vacancy (Unreserved – **13**, SC - **06**, ST – **01**, OBC(A) – **03**, OBC(B) – **03**)]

- N.B. :**
- 1. Having regard to the nature of jobs of officers of the W.B.A & A.S., the Governor, in exercise of the powers conferred under section – 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights & Full Participation) Act, 1995 has been pleased to exempt this Department from making reservation of posts in the cadre of the W.B.A. & A.S. for persons suffering from blindness or low vision [vide Finance (Audit) Department Notification No.2768-F dated 06.04.2006].**
  - 2. The benefits of reservation of vacancies are admissible to: S.C./S.T./B.C (Non Creamy Layer) candidates of West Bengal only. BC candidates should renew/revalidate their BC certificate in due time. The S.C./S.T./B.C. candidates of other States shall be treated as general candidates.**

**Qualifications :** A candidate must have the following qualifications which should be clearly stated in the application. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by the Govt. Candidates must fulfil the qualifications by the closing date.

**Must have a Bachelor's degree in Commerce from a recognized University or must be a Member of the Institute of Chartered Accountants of India or must be a Member of the Institute of Cost Accountants of India or MBA/PGDM (FINANCE) or equivalent post graduation degree in Finance under 2 (Two) years full time regular course approved by All India Council for Technical Education.**

**Age :** Not more than 36 years as on 01.01.2018 (i.e. born not earlier than 2<sup>nd</sup> January, 1982).

**Concession in age :** The upper age limit is relaxable by 5 years for S.C. & S.T. candidates and by 3 years for B.C. candidates. In the case of Persons with Disabilities (PWD), the upper age limit is relaxable upto 45 years. No relaxation is applicable to S.C./S.T./B.C. candidates of other States as they shall be treated as general candidates.

**Note :** Date of birth as recorded only in the Madhyamik or equivalent certificate will be accepted.

**The age limits apply to all candidates whether in Government Service or not.**

**CANDIDATES WITH LOCOMOTOR DISABILITY/CEREBRAL PALSY WILL BE ALLOWED COMPENSATORY TIME OF 20 MINUTES PER HOUR.**

**N.B.:** Candidates having locomotor disability/Cerebral Palsy with writing extremity may be allowed the help of Scribe, if required. The Commission, however, will not provide scribe for the candidates. Scribe will have to be arranged by candidates themselves. The Scribe should possess educational qualification not higher than the requisite qualification for the examination.

- Other requirements :** (i) A citizenship of India or such a person of other nationality as declared eligible by Govt. of India.  
(ii) Ability to read, write and speak in Bengali (**not required for those candidates whose mother tongue is Nepali**) – vide Finance Department’s Notification No.1243-F(P) dated 02.03.2016.

**Fee :** **Rs.210/-** (Rupees two hundred ten) only + Service Charge 1% of Examination Fee subject to a minimum of Rs.5/- (Rupees Five) only for online payment through debit/credit card plus 12.36% of service charge as Govt. Duty **or** Service Charge of Rs.5/- (Rupees Five) only for Net Banking **or** Service Charge of Rs.20/- (Rupees Twenty) only for payment through Bank Counter (off-line payment).

SC/ST candidates of West Bengal and Persons with disabilities (PWD) having physical disability of 40% and above are not required to pay any fee. BC candidates of West Bengal are, however, required to pay usual fee as aforesaid. NO EXEMPTION OF FEE IS AVAILABLE TO SC/ST/BC CANDIDATES OF OTHER STATES. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

**APPLICATION :** Applications can be submitted through online only.

**Particulars and Certificates required :**

- (a) **A candidate claiming to be S.C., S.T., B.C. (Non Creamy Layer) or Persons with Disabilities (40% and above) must have a certificate in support of his / her claim from a competent authority of West Bengal as specified below :**

**For S.C., S.T. & B.C. Candidates :-**

- i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and  
ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as may be authorized by the District Magistrate, South 24-Parganas, in this behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.

[vide the W.B.S.Cs. & S.Ts. (Identification) Act, 1994 and S.Cs. & Ts. Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order No.6320-BCH/MR-84/10, dated 24.09.2010 and No.2420-BCW/MR-61/2012 (Pt.), dated 12.07.2013]

**For Persons with Disabilities (PWD) :-**

A Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-divisional Hospitals.

[vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

- (b) The Public Service Commission may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility.

**Caution :**

- i. The candidates must abide by the instructions as may be given by Supervisors / Invigilators of the Examination. If the candidate fails to do so or indulges in disorderly or improper conduct, he / she will render himself / herself liable to expulsion from the Examination Hall and / or such other punishment as the Commission may deem fit to impose.
- ii. A candidate who has been reported against by the Supervisor of the Examination Centre for violating any of the instructions will be punished with cancellation of candidature and also debarment from future examinations and selections as may be decided by the Commission according to the circumstances of the case.
- iii. If at any stage even after issue of the letter of appointment, a candidate is found ineligible in terms of advertisement his / her candidature will be cancelled without further reference to him / her.
- iv. The conditions prescribed cannot be relaxed in any case other than those mentioned in this "Information to Candidates".
- v. A candidate should note that his / her admission to the examination will be deemed provisional subject to determination of his / her eligibility in all respects. If at any stage after issue of the admit card a candidate is found ineligible for admission for this examination, his / her candidature will be cancelled without further reference to him / her. No candidate shall be allowed to take the examination unless he / she holds an admit card.
- vi. **The Public Service Commission, West Bengal, shall have discretion to fix qualifying marks in any paper or all papers of Written Examination, Personality Test or in the aggregate.**
- vii. **Final Merit List will be prepared on the basis of total marks obtained in all the written papers of the Main Examination and in the Personality Test.**
- viii. **Candidates are not allowed to carry mobile phones or any other gadget of communication inside the examination halls. This instruction must be strictly enforced.**

- ix. **There will be arrangements for frisking of the candidates at entry points of venues – separately for male and female candidates so that candidates with mobile phones may not enter the venue.**
- x. **Candidates allotted in a particular venue will in no case be admitted to a venue other than that indicated in the admit card issued by the Commission.**
- xi. **Deduction of Marks:**
- a) **A deduction of 10% of full marks may be made from the total marks secured by a candidate in a particular paper if he/she discloses his/ her identity by writing his/ her name, Roll No. or by putting any identifying marks in the answer script of that paper.**
- b) **There shall be negative marking for each wrong answer to multiple choice questions (MCQ Type).**
- xii. **Answer in all the papers, compulsory and optional, except the language paper may be written either in English or in Bengali ( unless otherwise directed in these rules or in the question papers).**

**NOTE :** Candidate shall write their answers to all the questions in only one and the same language in any particular paper.

**Medical Examination :** Candidates who will be selected for appointment will be required to appear before a Medical Board for certificates of their fitness for Government service in the form prescribed for the purpose.

**Canvassing :** Any attempt on the part of a candidate to enlist support for his / her application through persons, officials of Government, or agencies will disqualify him / her for appointment. Spontaneous recommendations from persons interested in the candidates, or otherwise known to them, will be disregarded and will render the candidates ineligible.

**Results of the Examination :** The names of the candidates called to Personality Test and those recommended for appointment will be published provisionally subject to determination of eligibility of the candidates in all respects and verification of original certificates etc. If at any stage of such verification any candidate is found ineligible, his / her candidature / allotment will be cancelled.

Commencement of submission of online application : **The 17<sup>th</sup> July , 2018 from 11:30 a.m.**

Closing date for submission of online application : **The 6<sup>th</sup> August, 2018 (upto 12-00 midnight)**

Closing date for submission of fees through online : **The 6<sup>th</sup> August, 2018 (upto 12-00 midnight)**

Closing date for submission of fees through offline : **The 7<sup>th</sup> August, 2018.**

**\* However, the Challan must be generated by the 6<sup>th</sup> August, 2018 positively.**

**For further details and assistance the candidates may contact the following numbers on any working day from 10-00 a.m. to 6-00 p.m.**

**(033) 2262-4181 [Related to Offline Payment]**

**(033) 4003-5104 [Related to Online Payment]**

**For Technical Support**

**9836219994**

**9836289994 Help Desk**

**9123971747**

**Email-id :- pscwbhelp@gmail.com**