

PUBLIC SERVICE COMMISSION, WEST BENGAL

West Bengal Works Accountant Recruitment Examination, 2018

ADVERTISEMENT NO. 23 /2018

The Commission will hold the **West Bengal Works Accountant Recruitment Examination, 2018** for recruitment to the posts in West Bengal Audit and Accounts Service.

Applications can be submitted online only through the Commission's website www.pscwbapplication.in on & from **11.30 a.m., 20th July, 2018**. Before applying for the post, candidates are required to enroll themselves as per "**ONE TIME ENROLLMENT**" scheme through the same website. Those who have already made enrollment at the same website (i.e. www.pscwbapplication.in) need not enroll once again.

Detailed information regarding age limit, qualifications, scale of pay, closing date for submission of fees and online applications, scheme and syllabus of the examination etc. will be available in the Commission's websites at:

www.pscwbapplication.in & <http://www.pscwbonline.gov.in>

Closing date for submission of application & fees through online: 9th August, 2018 12-00 midnight

Closing date for submission of fees through offline: 10th August, 2018

INFORMATION TO CANDIDATES

The Public Service Commission, West Bengal will hold the West Bengal Works Accountant Recruitment Examination, 2018 on the results of which recruitment will be made to the posts in the West Bengal Works Accounts Service. The rules of the examination and other particulars are stated in the following paragraphs. A candidate should verify from the notified rules whether he/she is eligible for admission to the examination. The conditions prescribed cannot be relaxed.

The West Bengal Works Accountant Recruitment Examination, 2018 will be held in two successive stages, viz., (i) Preliminary Examination (Objective Multiple Choice Question) meant to serve as screening test only and (ii) Main Examination held in 3 parts, namely (a) written examination (b) Personality Test and (c) Test on Computer Efficiency. A number of candidates to be selected on the results of the Preliminary Examination will be allowed admission to the Main Examination and a number of candidates to be selected on the results of the Written Examination will be called to appear at the Personality Test. The skill on Computer Operation and Computer Typing of the qualified candidates shall be judged by the Commission before sending recommendation for appointment to the Govt.

The Preliminary Examination will be held at various centres in Kolkata and in certain other districts in West Bengal tentatively in September, 2018 or thereabout. Only candidates of Kalimpong district and three hill sub-divisions of Darjeeling district, namely Darjeeling Sadar, Mirik and Kurseong will be allowed to appear at Darjeeling centre. The Main Examination will be held in Kolkata only. The schedule for the Main Examination will be announced later on. The Personality Test will be held thereafter in the office of the Public Service Commission, West Bengal, in Kolkata.

LIST OF PRELIMINARY EXAMINATION CENTRES WITH CODE NO. :

Kolkata(01), Burdwan(02),Medinipur(03),Berhampore(04),Siliguri(05) and Darjeeling(06).

Scale of pay: (PB-3) Rs.7, 100/- to 37,600/- + G.P. Rs. 3,600/-

Gross emoluments at the entry level: **Rs.10, 700/-** besides D.A., M.A. and H.R.A. admissible as per rules.

No. of Vacancy : 200 [Unreserved – 100, SC - 44, ST – 12, OBC(A) – 20, OBC(B) – 14,MSP-04, HI- 02, BLIND/LV-02 & LD/CP- 02]

N.B.: The benefits of reservation of vacancies are admissible to:

1. **S.C./S.T./B.C (Non Creamy Layer) candidates of West Bengal only. BC candidates should renew/revalidate their BC certificate in due time. The S.C. /S.T. /B.C. candidates of other States shall be treated as general candidates.**

2. **Meritorious Sportspersons in the area of International Competition, National Competition, Inter-University Tournament and National Sports/Games for School Education in the following list of Sports:-**

(i) Athletics (including Track and Field events), (ii) Badminton, (iii) Basket Ball, (iv) Cricket, (v) Football, (vi) Hockey, (vii) Swimming, (viii) Table Tennis, (ix) Volley Ball, (x) Tennis, (xi) Weightlifting, (xii) Wrestling, (xiii) Boxing, (xiv) Cycling, (xv) Gymnastics, (xvi) Judo, (xvii) Rifle Shooting, (xviii) Kabaddi and (xix) Kho-Kho. - vide Govt. of West Bengal, Labour Department Notification No. 49-EMP/1M-25/98 dated 1st March, 2011.

3. **Persons with Disabilities (PWD)**

Qualifications: A candidate must have the following qualifications which should be clearly stated in the application. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by the Govt. Candidates must fulfil the qualifications by the closing date.

(i) Must have a Bachelor's degree in Science or Commerce from a recognized University

(ii) An elementary knowledge in computer operation and computer typing from a registered and reputed Institute for not less than 6(six) months.

(iii) Ability to read, write and speak in Bengali (not required in case of Nepali speaking candidates from hill areas of the State)

Age: Not more than 39 years as on 01.01.2018 (i.e. born not earlier than 2nd January, 1979).

Concession in age: The upper age limit is relaxable by 5 years for S.C. & S.T. candidates and by 3 years for B.C. candidates. In the case of Persons with Disabilities (PWD), the upper age limit is relaxable up to 45 years. No relaxation is applicable to S.C. /S.T./B.C. candidates of other States as they shall be treated as general candidates.

Note: Date of birth as recorded only in the Madhyamik or equivalent certificate will be accepted.

The age limits apply to all candidates whether in Government Service or not.

CANDIDATES WITH BLINDNESS OR LOW VISION/LOCOMOTOR DISABILITY/CEREBRAL PALSY WILL BE ALLOWED COMPENSATORY TIME OF 20 MINUTES PER HOUR.

N.B.: **Candidates having Blindness or Low Vision, Locomotor Disability/Cerebral Palsy with writing extremity may be allowed the help of Scribe, if required. The Commission, however, will not provide scribe for the candidates. Scribe will have to be arranged by candidates themselves. The Scribe should possess educational qualification not higher than the requisite qualification for the examination.**

Other requirements: A citizenship of India or such a person of other nationality as declared eligible by Govt. of India.

Fee: **Rs.160/-** (Rupees one hundred sixty) only + Service Charge 1% of Examination Fee subject to a minimum of Rs.5/- (Rupees Five) only for online payment through debit/credit card plus service charge as Govt. Duty **or** Service Charge of Rs.5/- (Rupees Five) only for Net Banking **or** Service Charge of Rs.20/- (Rupees Twenty) only for payment through Bank Counter (off-line payment).

SC/ST candidates of West Bengal and Persons with Disabilities (PWD) having physical disability of 40% and above are not required to pay any fee. BC candidates of West Bengal are, however, required to pay usual fee as aforesaid. NO EXEMPTION OF FEE IS AVAILABLE TO SC/ST/BC CANDIDATES OF OTHER STATES. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

APPLICATION: Applications can be submitted by online mode only through www.pscwbapplication.in.

Particulars and Certificates required:

(a) **A candidate claiming to be S.C., S.T., B.C. (Non Creamy Layer) or Persons with Disabilities (40% and above) must have a certificate in support of his / her claim from a competent authority of West Bengal as specified below :**

For S.C., S.T. & B.C. Candidates:-

i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and

ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as

may be authorized by the District Magistrate, South 24-Parganas, in this behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.

[Vide the W.B.S.Cs. & S.Ts. (Identification) Act, 1994 and S.C.s & S.T.s Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order No.6320-BCH/MR-84/10, dated 24.09.2010 and No.2420-BCW/MR-61/2012 (Pt.), dated 12.07.2013]

For Meritorious Sportspersons:-

Competent Authorities for issuing Certificates to Meritorious Sportspersons are as follows:

Area	Competent Authority
International Competition	Secretary of the National Federation/National Association of the Sports concerned.
National Competition	Secretary of the State Association of the Sports concerned.
Inter-University Tournament	Dean/Director of Sports or other Officer in overall charge of Sports of the University concerned.
National Sports / Games for School Education	Director or Deputy Director in overall charge of Sports/Games for Schools in the Directorate of School Education, West Bengal.

For Persons with Disabilities (PWD):-

A Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-divisional Hospitals.

[Vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

- (b) The Public Service Commission may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility.

Caution:

- i. The candidates must abide by the instructions as may be given by Supervisors / Invigilators of the Examination. If the candidate fails to do so or indulges in disorderly or improper conduct, he / she will render himself / herself liable to expulsion from the Examination Hall and / or such other punishment as the Commission may deem fit to impose.
- ii. A candidate who has been reported against by the Supervisor of the Examination Centre for violating any of the instructions will be punished with cancellation of candidature and also debarment from future examinations and selections as may be decided by the Commission according to the circumstances of the case.
- iii. If at any stage even after issue of the letter of appointment, a candidate is found ineligible in terms of advertisement his / her candidature will be cancelled without further reference to him / her.
- iv. The conditions prescribed cannot be relaxed in any case other than those mentioned in this "Information to Candidates".
- v. A candidate should note that his / her admission to the examination will be deemed provisional subject to determination of his / her eligibility in all respects. If at any stage after issue of the admit card a candidate is found ineligible for admission for this examination, his / her candidature will be cancelled without further reference to him / her. No candidate shall be allowed to take the examination unless he / she holds a valid admit card.
- vi. **The Public Service Commission, West Bengal, shall have discretion to fix qualifying marks in any paper or all papers of Written Examination, Personality Test or in the aggregate.**
- vii. **Final Merit List will be prepared on the basis of total marks obtained in the written paper of the Main Examination and in the Personality Test and Test on Computer Efficiency of the Mains Examination taken together.**
- viii. **Candidates are not allowed to carry mobile phones or any other gadget of communication inside the examination halls. This instruction must be strictly enforced.**
- ix. **There will be arrangements for frisking of the candidates at entry points of venues – separately for male and female candidates so that candidates with mobile phones may not enter the venue.**
- x. **Candidates allotted in a particular venue will in no case be admitted to a venue other than that indicated in the admit card issued by the Commission.**
- xi. **Deduction of Marks:**
 - a) **A deduction of 10% of full marks may be made from the total marks secured by a candidate in a particular paper if he/she discloses his/ her identity by writing his/ her name, Roll No. or by putting any identifying marks in the answer script of that paper.**
 - b) **There shall be negative marking for each wrong answer to multiple choice questions (MCQ Type).**

Medical Examination: Candidates who will be selected for appointment will be required to appear before a Medical Board for

certificates of their fitness for Government service in the form prescribed for the purpose.

Canvassing: Any attempt on the part of a candidate to enlist support for his / her application through persons, officials of Government, or agencies will disqualify him / her for appointment. Spontaneous recommendations from persons interested in the candidates, or otherwise known to them, will be disregarded and will render the candidates ineligible.

Results of the Examination: The names of the candidates called to Personality Test and those recommended for appointment will be published provisionally subject to determination of eligibility of the candidates in all respects and verification of original certificates etc. If at any stage of such verification any candidate is found ineligible, his / her candidature / allotment will be cancelled.

- Commencement of submission of online application : **The 20th July, 2018 from 11:30 a.m.**
Closing date for submission of online application : **The 9th August, 2018 (up to 12-00 midnight)**
Closing date for submission of fees through online : **The 9th August, 2018 (up to 12-00 midnight)**
Closing date for submission of fees through offline : **The 10th August, 2018.**

*** However, the Challan must be generated by the 9th August, 2018 positively.**

For further details and assistance the candidates may contact the following numbers on any working day from 10-00 a.m. to 6-00 p.m.

(033) 2262-4181 [Related to Offline Payment]

(033) 4003-5104 [Related to Online Payment]

For Technical Support

9836219994

9836289994

9123971747

} Help Desk

Email-id: - pscwbhelp@gmail.com

Scheme & Syllabus:

For scheme & syllabus, please refer to next pages

(1) Preliminary Examination :-

The Preliminary Examination shall be held on a single day. The question paper will be of objective type consisting of 125(one hundred & twenty five) multiple choice questions. The paper will carry 150 (one hundred & fifty) marks and will be of 2 hours (120 minutes) duration. There shall be negative marking of 01 (one) per 04(four) wrong answers. The fields of knowledge, standard of the paper and marks allocation shall be as follows

Sl. No.	Subject	Topics	Standard	No. of Question	Marks per Question	Total Marks
I.	General Knowledge	Physics	Madhyamik or equivalen	35	1	35
		Chemistry				
		Biology				
		History				
		Geography				
		Civics				
		National & International Affairs	General			
		Know your State/ Current Affairs				
		Art, Culture & Sports				
		Abbreviation				
		Test of Reasoning				
Computer						
II.	English	Comprehension	Higher Secondary or equivalent	40	1	40
		Grammar				
		Sentence Correction				
		Synonyms &				
		Antonyms				
		Spelling				
		Idioms/Phrases				
III.	Mathematics	Average	Madhyamik or equivalent	50	1.5	75
		Ratio & Proportion				
		Percentage				
		Simple Interest				
		Profit & Loss				
		Time & Distance/ Time & Work				
		Algebra				
		Trigonometry & Geometry				
		Mensuration				
		GRANDTOTAL:				

Preliminary Examination is meant to serve as screening test only. Marks obtained in this examination by the candidate will be considered for final selection. Only those candidates who will be declared qualified at the Preliminary Examination in a particular year will be eligible for admission to the West Bengal Works Accountant (Mains) Examination of that year.

(2) **Mains Examination :-** The Mains Examination shall be held in 03 (three) parts, namely:-

- (a) Written Examination
- (b) Personality Test, and
- (c) Test on Computer Efficiency ;

(a) **Written Examination :-**

The question paper will be of descriptive type to test the candidates' proficiency in language. The paper will carry 100 (one hundred) marks and will be of 2½ hours (150 minutes) duration. The syllabus will be as follows :

Topics	Marks allotted
English Precis Writing	15
English Report Writing	15
Essay Writing in English and any one of the following languages ; -Bengali/Hindi/Urdu/Nepali/Santali	35
Letter Writing in English and any one of the following languages ; -Bengali/Hindi/Urdu/Nepali/Santali	35
TOTAL:	100

(b) **Personality Test:**

There shall be a Personality Test carrying 15 (fifteen) marks. Candidates in order of merit on the basis of the results of Written Examination will be called to the Personality Test.

(3) **Test on Computer Efficiency :**

For direct recruitment to the posts of Works Accountant, the skill on Computer Operation and Computer Typing of the candidates shall be judged by the Commission before sending recommendation to the Government.

Note 2.- The Public Service Commission, West Bengal shall have the discretion to fix qualifying marks in the Written Examination. Final merit list will be prepared on the basis of the marks obtained in the Written Examination and the Personality Test and Test on Computer Efficiency of the Mains Examination taken together.